

DIFC building controls NOC party buildings

All third-party buildings within the DIFC require approvals and NoCs prior to approaching Dubai Development Authority (DDA) and before commencing work on their premises including commercial, residential and retail units.

Building management, unit owner, tenant, and appointed consultant/contractor may submit their application using the form and link below.

NOC applications are subject to review and approval. All necessary documents along with the completed form as per the application type must be submitted. Incomplete details or documents will lead to a delay in the approval process. Upon submission of all relevant documents, please allow at least one working day for DIFC to do the initial review and respond. Any request that comes after 3pm GST will be addressed on the following day.

NOC application type:

Building Fit-Out Work

Additional External Seating

Change of Use

External Works

Extra GFA

Subdivision - Leasing Only

Advertisement

Streets & Public Realm

Please note that the maximum processing time is five working days. Once approved, the e-NOC will be sent to the applicant's registered email address.

You may submit an application for the NOC by completing the online form, paying the application fee and attaching the relevant documents where applicable:

Please click [here](#) for NOC application

List of documents required:

DIFC commercial license

DIFC title deed

An A3-size architectural drawing of the fit-out, showing the existing as well as the proposed plans to be stamped by the building FM/body corporate/owner and the existing (approved) strata plan. The proposed leasing plan for subdivision should be stamped by the building FM/body corporate/owner. The existing and proposed drawings stamped by the building management are required for all types of NOC applications.

Contractor's proof of registration with DDA (an email confirming the registration issued by DDA to the appointed contractor).

Trade licence of the appointed contractor.

Other documents that may be required during the review process

(All the letters mentioned below should be current dated and addressed to *Mr. Tarek Kelani – Assistant Vice President, Project Management at DIFC Property Development*)

NOC request letter from the tenant

NOC request letter from the unit owner

NOC request letter from the building management

Undertaking letter (for subdivision) from the unit owner

Application fees register:

Application Type	Policy Code	Notes	Application Fee	5% VAT	*Total Fee
Building Fit-Out Work	FTW		AED 3,000	AED 150	AED 3,150
Additional External Seating	AES	<i>an annual rate is applicable for the use of the additional area required</i>	AED 3,000	AED 150	AED 3,150
Change of Use	CHU		AED 30,000	AED 1,500	AED 31,500
External Works	EXW		AED 5,000	AED 250	AED 5,250
Extra GFA	XGFA	<i>a purchase rate is applicable for the</i>	AED 30,000	AED 1,500	AED 31,500

**Application
Type**

**Pol
y
Code**

Notes

***Applicatio
n Fee***

5% VAT

***Total Fee**

*addition
al area
required*