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| **Property Information Certificate – Application Form** | | | |
| **Objective** | | | |
| A Registered Owner wishes to apply for a Property Information Certificate. | | | |
| **Section 1: Details Required** | | | |
| Folio of Register1: | Folio No: | | |
| Property Address: | Building Name: | | |
| Floor Number: | | |
| Unit Number: | | |
| Name of Registered Owner2 : |  | | |
| Address of Registered Owner3: |  | | |
| Contact Details: | Tel: | | |
| Email: | | |
| **Section 2: Signatures** | | | |
| Signature of Applicant: | | | |
| **Date:** | | | |
| **Section 3: For Official Use Only** | | | |
| **Received By:** | | **Date:** | **Stamp:** |

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| **Property Information Certificate – Application Form** | |
| **Guidelines** | |
| **Section 1** | |
| 1 | Specify the Folio Number which is on the Title Deed to the Property. |
| 2 | The Registered Owner’s name/s must be as it appears on the Title Deed. |
| 3 | The address provided must be a valid address where the Registrar may serve notices and it is up to the applicant to keep their address updated with the Registrar at all times. |
| **Section 2** | |
| The signature of the applicant is to be provided. The Registrar is entitled to request whatever documents it deems necessary to ascertain the identity of an authorised signatory. | |

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| **Warranty** |
| The applicant confirms that its request for this Certificate is for a legitimate requirement of a Governmental other regulatory authority. An applicant which provides any information which is false, misleading or deceptive to the Registrar or withholds or conceals information from the Registrar shall be fined and/or prosecuted to the full extent of the Law. |